



**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES**  
 Entity Name

Supplier : <b>ACCESSORIES AND SUPPLIES DEPOT, INC.</b>	P.O. No. : <b>PO-23-05-077</b>
Address : 110 Labo St. Brgy. Salvacion, Laloma, Quezon City	Date : 16-May-2023
Tel No. : 5162133 / 559-4941	Mode of Procurement: SHOPPING
TIN : 005-679-268-000	Reference P.R. No. : <b>PR-23-03-219</b>
	LCSS-ESSC
	AB No. : <b>AB-E-23-04-046</b>

Attention : KYRA D. EBOJO  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen :  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY</b>	Delivery Term : 15-30 Working days
Date of Delivery :	Payment Term : Government Terms
	Warranty : One (1) Year

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	UNIT	EXTERNAL HARD DRIVE AT LEAST 1TB CAPACITY 2.5 HDD CONFIGURATION USB 3.0 CONNECTIVITY ONE ( 1 ) YEAR WARRANTY  Offer: Seagate STKY1000400 ----- Nothing Follows -----	3	2,928.00	8,784.00

**RECEIVED**  
 PROCUREMENT SECTION, PPS  
 Date: 23 MAY 2023  
 BY: RACA TIME: 5:57PM

LEGISLATIVE ACCOUNTING SERV  
**MAY 23 2023**  
 BY: WV TIME: 2:20PM

Page 1 of 1 **Grand Total: P8,784.00**

(Total amount in words) **Eight Thousand Seven Hundred Eighty-Four Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours: Renato B. Chua  
 Signature over Printed Name of Supplier **EXEC. DIR. RENATO B. CHUA**  
 EXECUTIVE DIRECTOR, ADMINISTRATIVE AND FINANCIAL SERVICES

Fund Cluster: \_\_\_\_\_  
 Funds Available: JUDITH C. JEBULAN  
 Director III, Legislative Accounting Service  
 Signature over Printer Name of Chief Accountant \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. AB-E-23-04-046 OPENED ON 05/02/2023 AND PER BAC ADVISORY RE AWARD DTD 05/11/2023

rtgarcia  
 5/17/2023 / 3:46:49PM